



HOLLYWOOD PERFORMING ARTS – TERMS AND CONDITIONS

Pupils must conduct themselves in a disciplined manner whilst taking part in lessons and around the building not to disrupt other classes around them, to ensure their safety and well being.

- Pupils must be dressed in the appropriate Hollywood PA uniform and footwear for the class they are attending. Shoes must be worn when walking from one class to the next. All Hollywood PA uniform must be clearly marked with child's name.
- Teachers cannot accept responsibility for any valuables or articles lost on the premises.
 - No jewellery should be worn during your time at Hollywood PA.
- Fees are due on or before the first day of each new half term and are non refundable.
- GoCardless system needs to be set up for all Payments this is a direct debit system that gets taken out monthly.
- One months notice is required to withdraw a pupil from Hollywood PA. Written notice must be received by the Principal on the first day of the new term. If one term's written notice is not received on the first day of half term, one term's fees will be charged in lieu of notice.
- Any outstanding fees will be passed to an agency for collection. Any late payments past the 3rd week of the term will be charged a late payment fee. Charge is variable according to class.
- Each term may vary in length. Invoices for the forthcoming month will be sent out one week before end of current month advising term dates and fees.
- The Principal has the right to substitute a teacher at any time due to absence through sickness or other.
 - Parents should be aware that due to the nature of dance it may be necessary for a teacher to use physical contact whilst conducting a class.
 - Hollywood PA is only licensed and insured to have responsibility of your child whilst in class times. All students should arrive and be collected by a responsible adult. Children are not permitted to be dropped off to classes and left unattended.
- If you have siblings taking part in the performing arts classes the 2nd sibling will receive a 15% discount.
- Anyone that recommends a new student that enrols at Hollywood PA will receive a thank you discount on their next terms invoice.
 - In the event of a forced closure we will resume on Zoom or maybe cancel classes if we do not have enough time to arrange zoom classes. Full fees will still be due no refunds will be given.
- Pupils may be photographed or filmed during lessons and performances. By completing the enrolment form you are able to give your consent for this.
- Hollywood PA is committed to protecting personal data and being open and transparent about how we use it, if you would like a copy of our Data Protection Policy please feel free to ask or visit our website hollywoodpa.co.uk.