



**2 Bath Cottages, Hillcrest Rd,
Dartford, Kent, DA13QW
contact@hollywoodpa.co.uk
07949 884 377**

TERMS & CONDITIONS

- Pupils must conduct themselves in a disciplined manner whilst taking part in lessons and around the building not to disrupt other classes around them, to ensure their safety and well being.
- Pupils must be dressed in the appropriate clothes and footwear or Hollywood PA uniform for the class they are attending. Shoes must be worn when walking from one class to the next. All Hollywood PA uniform must be clearly marked with child's name.
- Teachers cannot accept responsibility for any valuables or articles lost on the premises.
- No jewellery should be worn during any class.
- Fees are due on or before the first day of each new half term and are non refundable.
- One terms notice is required to withdraw a pupil from Hollywood PA. Written notice must be received by the Principal on the first day of the new term. If one terms written notice is not received on the first day of half term, one terms fees will be charged in lieu of notice.
- Any outstanding fees will be passed to an agency for collection. Any late payments past the 3rd week of the term will be charged an additional £20.
- Each term may vary in length. Invoices for the forthcoming term will be sent out one week before next term starts, this will also have the next term dates and fees included.
- The Principal has the right to substitute a teacher at any time due to absence through sickness or other.
- Parents should be aware that due to the nature of dance it may be necessary for a teacher to use physical contact whilst conducting a class.
- Pupils may be photographed or filmed during lessons and performances. By completing the enrolment form you are able to give your consent for this.
- Hollywood PA is committed to protecting personal data and being open and transparent about how we use it, if you would like a copy of our data protection policy please see our website.